

## Notice of Privacy

### Acknowledgement for Consent to Use and Disclosure of Protected Health Information

#### Use and Disclosure of your Protected Health Information

Your Protected Health Information will be used by Natural Living Chiropractic, LLC or may be disclosed to others for the purposes of treatment, obtaining payment, or supporting the day-to-day health care operations of this office.

#### Notice of Privacy Practices

You should review the Notice of Privacy Practices for a more complete description of how your Protected Health Information may be used or disclosed. It describes your rights as they concern the limited use of health information, including your demographic information, collected from you and created or received by this office. You may review the Notice prior to signing this consent. You may request a copy of the Notice at the Front Desk.

#### Requesting a Restriction on the Use or Disclosure of Your Information

- You may request a restriction on the use or disclosure of your Protected Health Information.
- This office may or may not agree to restrict the use or disclosure of your Protected Health Information.
- If we agree to your request, the restriction will be binding with this office. Use or disclosure of protected information in violation of an agreed upon restriction will be a violation of the federal privacy standards.

#### Revocation of Consent

You may revoke this consent to the use and disclosure of your Protected Health Information. You must revoke this consent in writing. Any use or disclosure that has already occurred prior to the date on which your revocation of consent is received will not be affected.

***By my signature below I give my permission to use and disclose my health information.***

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Patient or Legally Authorized Individual Signature

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Date

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Print Patient's Full Name

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Time



## YOUR APPOINTMENTS

Dear Patient,

All disorders or conditions have what is referred to as “momentum”. This means that once a condition develops and progresses it will gain speed and become more serious as it continues. Treatments are custom developed for overcoming this momentum and correcting the original cause of the disorder for each person, individually.

For results to be obtained in the least possible time, it is asked that patients maintain a regular appointment schedule for the first few weeks. It is the patient’s responsibility to schedule appointments.

Sincerely,

**Dr. Amber Trice**

drambertrice@gmail.com

952-239-4457

## Treatment Guideline

**Please read carefully as the details of patient procedures have changed:**

Trying to provide the best care for you in this new COVID world, I have created a new office inside the garage. The entrance is located to the left of the garage. You will see a door on the side of the garage, that is where you will enter. Please text me when you have arrived, and I will let you know when to come in. You can park your car to the left of the garage where the flat cement pad is. If you happen to see a vehicle parked there, please wait in your car until the vehicle has left, then you can proceed to park in the designated spot.

I will be providing hand sanitizer for you to use upon your arrival and departure. I will also be providing masks for patients to utilize during their treatment unless you have a personal mask that you would prefer to use.

I will also ask that you use the restroom prior to your appointment. While a restroom is always available to you at any time during your appointment, it will require you to be inside the house.

For now, appointments need to be as brief as they can be in effort to avoid exposure and provide me with adequate cleaning time between patients. I will work as diligently as possible to address your physical needs, if you have more than one concern, it may require additional appointments.

Thank you for your cooperation,

**Dr. Amber Trice**

drambertrice@gmail.com

952-239-4457

# NEW PATIENT INTAKE FORM

Name: \_\_\_\_\_ Date: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Describe your current symptoms: \_\_\_\_\_

Do you recall what caused the symptoms to start? \_\_\_\_\_

How often do you experience your symptoms?

- Constantly     
  Frequently     
  Occasionally     
  Intermittently

How are your symptoms changing?

- Getting Better     
  Not Changing     
  Getting Worse

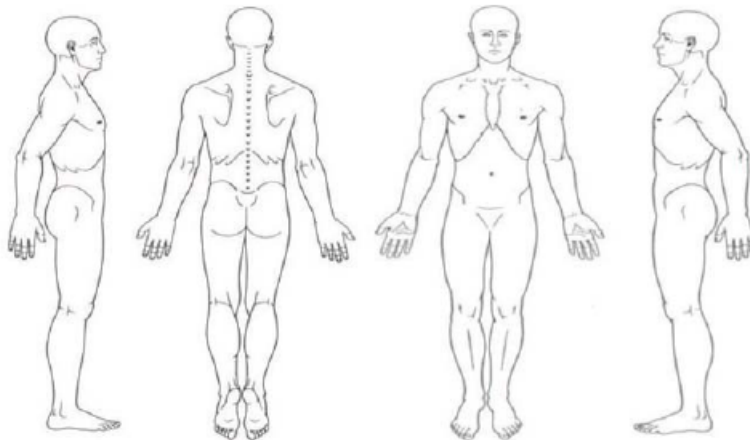
How would you describe your symptoms?

- Sharp     
  Shooting     
  Dull Ache     
  Burning     
  Tingling     
  Numb

How do your symptoms affect your ability to perform daily activities?

- No Complaints     
  Mild (forgotten with activity)     
  Moderate (pain Interferes, but does not limit activity)
- Limits Activity     
  Intense (preoccupied with obtaining relief)     
  Severe (activity not possible)

**Please draw on the below diagram the location of your symptoms:**



Have you had any changes in your health since your last visit?     No     Yes

If yes, please explain: \_\_\_\_\_

Are you taking any medications or supplements?     No     Yes

If yes, please list: \_\_\_\_\_

## NEW PATIENT INTAKE FORM

Please read thoroughly, initial at each applicable section and sign at the bottom. Thank You.

### Personal Information

\_\_\_\_\_ I understand that my information may be used for internal marketing purposes (birthday coupons, newsletters, etc.). Personal information will not be shared with any other company for marketing purposes.

### Information about Possible Risk of Chiropractic Treatment

\_\_\_\_\_ You have the right, as a patient, to be informed about your condition and the recommended integrative and complementary procedure to be used so that you make an informed decision whether or not to undergo the procedure after knowing the risks and hazard involved. This disclosure is not meant to scare or alarm you; it is simply an effort to make you better informed so you may give or withhold your consent to the procedure. Doctors of chiropractic, Medical Doctors and Physical Therapists using manual therapy treatment for patients with headaches and cervical spine (neck) complaints are required to explain that there have been rare cases of injury to a vertebral artery as a result of treatment. Such an injury has been known to cause a stroke, sometimes with serious neurological damage. The rare chance of this happening is estimated to be approximately from 1 per 400,000 treatments to 1 per 10 million treatments. Appropriate tests will be performed to help identify if you may be susceptible to this type of injury; you will be notified if that is the case. If you have any questions about this, please do not hesitate to speak with your practitioner. As with any health procedure, complications may arise during treatment. These complications include soreness, muscle or ligament strain, dislocations, fractures, disc injuries or physiotherapy burns. These are extremely rare occurrences.

### Consent for Treatment

\_\_\_\_\_ I authorize the performance of diagnostic tests, procedures and treatment deemed necessary by personnel involved in my care.

### Assignment of Benefits

\_\_\_\_\_ Natural Living Chiropractic does not bill secondary insurance. We can provide you with the necessary documentation for you to submit to your insurance provider.

### Guarantee of Payment

\_\_\_\_\_ I guarantee payment of all charges incurred for treatment in accordance with the rates and terms of this health care facility, despite insurance coverage or reimbursement.

### Cancellation Policy

\_\_\_\_\_ I am aware that there is a 24 hour cancelation policy and if I cancel within the 24 hour period, I may be charged a \$40 fee.

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**Signature of Patient or Responsible Party**

**Date**

**Relationship to Patient**

### Authorization to Treat a Minor (under the age of 18)

\_\_\_\_\_ I hereby request and authorize my doctor at this clinic to perform diagnostic tests and render chiropractic adjustment and treatment to my minor son/daughter. As of this date, I have legal right to select and authorize health care services for the minor child named above. Under the terms and conditions of my divorce (if applicable), separation or other authorization, the consent of a spouse/former spouse or other parent is not required. If my authority to so select and authorize this care should be revoked or modified in anyway, I will immediately notify Natural Living Chiropractic. 7

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**Signature of Patient or Responsible Party**

**Date**

**Relationship to Patient**

## Health Screening Questionnaire

In order to ensure the safety and health of everyone, it is important that you answer the following question. I sincerely appreciate your cooperation in doing your part to reduce risk of transmission.

Do you currently have, or have you had in the past 2 weeks any of the following?

Fever	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Cough (productive or non-productive)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Bronchitis or Respiratory infection	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Sore Throat	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Allergy symptoms	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Shortness of breath	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Digestive Complaints, including vomiting or diarrhea	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Severe Fatigue not associated with travel, myalgia and/or arthralgia	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have currently, or in the past 2 weeks, any symptoms of COVID-19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you waiting to be tested for COVID-19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you waiting for test results for COVID-19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you tested positive for COVID-19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you traveled on an airplane in the past 2 weeks?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you feeling ill?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you answered YES to any of the questions above, please describe to what effect and how your symptoms have affected your daily activities.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you been following the MN Safe at Home guidelines?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
What are your current risks of exposure to COVID-19? What current precautions have you been taking to reduce your exposure?		
Have you been present in an area of known community transmission? Or in close contact with a diagnosed patient or person under investigation of COVID-19?		

I have answered these questions truthfully and to the best of my ability:

Signature of Patient or Responsible Party

Date

Relationship to Patient

# Detoxification Questionnaire

Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Please read the following symptoms and rate them based on how you have been feeling over the past 30 days. Fill in the blanks using the appropriate numbers on the key below.

**KEY:**

**0 (or leave blank) = No, never, or almost never occurs**

**1 = Occasionally occurs, effect is not severe**

**2 = Occasionally occurs, effect is severe**

**3 = Frequently occurs, effect is not severe**

**4 = Frequently occurs, effect is severe**

**Gastrointestinal**

- \_\_\_\_\_ Belching or gas
- \_\_\_\_\_ Heartburn or acid reflux
- \_\_\_\_\_ Bloating or abdominal discomfort shortly after eating
- \_\_\_\_\_ Bad breath (halitosis)
- \_\_\_\_\_ Aggravated by certain foods
- \_\_\_\_\_ Diarrhea, chronic
- \_\_\_\_\_ Undigested food in stool
- \_\_\_\_\_ Constipation
- \_\_\_\_\_ Nausea or vomiting
- \_\_\_\_\_ Fewer than one bowel movement a day
- \_\_\_\_\_ Stools are loose and unformed

\_\_\_\_\_ **TOTAL**

**Liver**

- \_\_\_\_\_ Wine makes you sick
- \_\_\_\_\_ Easily intoxicated if drinking alcohol
- \_\_\_\_\_ Hangovers after drinking alcohol
- \_\_\_\_\_ Sensitive to chemicals (perfume, solvents, exhaust)
- \_\_\_\_\_ Sensitive to tobacco smoke
- \_\_\_\_\_ Hemorrhoids or varicose veins
- \_\_\_\_\_ Bothered by aspartame (NutraSweet)
- \_\_\_\_\_ Chronic fatigue or Fibromyalgia
- \_\_\_\_\_ Feeling wired or jittery if drinking coffee
- \_\_\_\_\_ Feet have a strong odor
- \_\_\_\_\_ Sweat has a strong odor

\_\_\_\_\_ **TOTAL**

**Skin**

- \_\_\_\_\_ Experience hives, cysts, boils, rashes
- \_\_\_\_\_ Cold sores, fever blisters, or herpes lesions
- \_\_\_\_\_ Dry flaky skin and/or dandruff
- \_\_\_\_\_ Fragile skin, easily chaffed, as in shaving
- \_\_\_\_\_ Acne
- \_\_\_\_\_ Itchy skin / dermatitis
- \_\_\_\_\_ Dull colored skin, yellowish, pale or grayish
- \_\_\_\_\_ Pale complexion
- \_\_\_\_\_ Skin has a sour or unpleasant odor

\_\_\_\_\_ **TOTAL**

**Eyes**

- \_\_\_\_\_ Dark circles around the eyes
- \_\_\_\_\_ Puffy eyelids
- \_\_\_\_\_ Bags under the eyes
- \_\_\_\_\_ Bloodshot or reddened eyes
- \_\_\_\_\_ Whites of eyes are yellowed
- \_\_\_\_\_ Inflamed eyelids
- \_\_\_\_\_ Eyes are water and/or itchy
- \_\_\_\_\_ Blurred or tunnel vision

\_\_\_\_\_ **TOTAL**

**Nails**

- \_\_\_\_\_ Ridged nails
- \_\_\_\_\_ Splitting nails
- \_\_\_\_\_ White spots on nails
- \_\_\_\_\_ Crumbling nails

\_\_\_\_\_ **TOTAL**

**Ears**

- \_\_\_\_\_ Ear infections
- \_\_\_\_\_ Ear drainage or discharge
- \_\_\_\_\_ Itchy ears
- \_\_\_\_\_ Ringing in the ears

\_\_\_\_\_ **TOTAL**

**Nose**

- \_\_\_\_\_ Stuffy nose
- \_\_\_\_\_ Airborne allergies
- \_\_\_\_\_ Sinus congestion, "stuffy head", sinus infections
- \_\_\_\_\_ Runny or drippy nose

\_\_\_\_\_ **TOTAL**

**Head**

- \_\_\_\_\_ Tension headaches at base of skull
- \_\_\_\_\_ Splitting type headache
- \_\_\_\_\_ Dizziness
- \_\_\_\_\_ Faintness

\_\_\_\_\_ **TOTAL**

## Detoxification Questionnaire

### Mouth and Throat

- Coated tongue (yellow, grayish-white or thick film)
- Swollen tongue
- Hoarseness
- Difficulty swallowing
- Lump in throat
- Dry mouth, eyes and / or nose
- Gag easily or need to clear throat often
- Mouth ulcers or canker sores

\_\_\_\_\_ **TOTAL**

### Mental Emotional

- Feel 'foggy', thinking seems slow or fuzzy
- Bizarre vivid or nightmarish dreams
- Depressed
- Worried, apprehensive, anxious
- Nervous or agitated
- Mentally sluggish, reduced initiative
- Difficulty concentrating
- Mood swings
- Coordination is poor
- Poor memory

\_\_\_\_\_ **TOTAL**

### Metabolism

- Pulse speeds after eating
- Night sweats
- MSG sensitivity
- Mood swings associated with periods (PMS)
- Breast tenderness associated with cycle

\_\_\_\_\_ **TOTAL**

### Weight

- Crave bread or noodles
- Crave certain foods
- Retaining water
- Excessive weight

\_\_\_\_\_ **TOTAL**

### Immune System

- Frequent infections (bladder, skin, ear, chest, sinus)
- Frequent colds or flu

\_\_\_\_\_ **TOTAL**

### Heart/Lungs

- Asthma
- Wheezing or difficulty breathing
- Shortness of breath
- Chest congestion
- Heart races, rapid heartbeat
- Fast pulse at rest
- Flush or blush easily or face turns red for no reason
- Heart skips beats

\_\_\_\_\_ **TOTAL**

### Musculoskeletal

- Pain or swelling in joints
- Muscles become easily fatigued
- Muscle aches and pains
- Arthritic tendencies
- Joints are painful upon waking
- Joint pain after mild exertion
- Joint pain experienced after eating certain foods
- Abdomen tends to hang out
- Surface of abdomen is uneven and distended
- Use over-the-counter pain medications

\_\_\_\_\_ **TOTAL**

### Energy Levels

- Weakness
- Easily fatigued, sleepy during the day
- Fatigue is persistent and extreme
- Apathetic and lethargic
- Tired, in spite of a good night of rest

\_\_\_\_\_ **TOTAL**

### Kidney

- Urine has a strong odor
- Pain in mid back region
- Urine is frothy
- Urinate infrequently

\_\_\_\_\_ **TOTAL**

### Other

- Food allergies
- Feel worse in moldy or musty place

\_\_\_\_\_ **TOTAL**

Please add the numbers from each section and write the total in the space provided under that section. Then add all the totals for each section together and put that total in the space below.

**GRAND TOTAL** \_\_\_\_\_